

## WORK RELATIONSHIP, PARTNERSHIP AND OTHER ASSIGNMENTS INFORMATION NOTICE

**Information notice under Art. 13 of EU Regulation no. 2016/679 (General Data Protection Regulation - GDPR) and legislative decree no. 196/2003 (including subsequent amendments and additions)**

**DATA CONTROLLER** - The processing of personal data by the IMT School for Advanced Studies Lucca (hereinafter referred to as "School") is based on the principles provided by art. 5 of EU Regulation 2016/679. The Data Controller is the IMT School for Advanced Studies Lucca, represented by the pro-tempore Rector, registered office in Piazza San Ponziano, 6, 55100 Lucca, certified email: [imtlucca@postecert.it](mailto:imtlucca@postecert.it).

**DATA PROTECTION OFFICER** - The Data Protection Officer (DPO) is Dr. Giulio Bolzonetti, who may be contacted at the following email address: [dpo@imtlucca.it](mailto:dpo@imtlucca.it); or certified email: [imtlucca@postecert.it](mailto:imtlucca@postecert.it).

**CATEGORIES OF PERSONAL DATA, PURPOSES AND LEGAL BASIS OF THE PROCESSING** - Personal data, including those related to family members (identification and contact data, cv related data, judicial and fiscal data and any biometric data processed through video in case of electronic selection procedures, any additional special data), will be processed according to Art. 6(1)(b), (c) and (e) of the Regulation, only to fulfill legal obligations needed for the establishment of the relationship with the School, for all the related facilities and activities, during the same and following its termination. The provision of personal data is necessary for the above-mentioned purposes.

**CATEGORIES OF RECIPIENTS AND POTENTIAL TRANSFERRING OF DATA** - Processed data can only be accessed by employees and collaborators of the competent School Offices. These subjects will be authorized and duly qualified to this end, also with regard to compliance with security measures and confidentiality obligations. Therefore, data will not be disclosed to third parties or disseminated in any way. The Data Controller may also use entities qualified for the aforementioned processing, who will process the data as Data Processors under Art. 28 of the Regulation.

**PROCESSING METHOD AND PERSONAL DATA RETENTION TIME** - Personal data will be stored in the School's computer and/or paper archive for the time necessary to carry out the purposes for which they were collected, in accordance with the retention time provided for by current regulations, or in any case.

**RIGHTS OF THE DATA SUBJECT AND EXERCISE OF THE SAME** - The interested party is entitled to exercise the rights indicated in sections 2, 3, and 4 of Chapter III of the GDPR, where applicable to the specific treatment. The interested party has the right to file a complaint with the Data Protection Authority if they believe that the processing of their personal data violates EU Regulation 2016/679, under the terms and conditions of art. 77 of said Regulation.